**Name of the participant –**

**Date -**

**Hands on Exercise - Master Data**

1. Inquire on the bank level parameters in system control file maintenance.

Invoke menu **IBLD – Inquire on Bank Level Details.**

Click on Go.

Inquire on the following fields:

Clerk’s work Classification\_\_\_\_\_\_\_\_

Home CCY \_\_\_\_\_\_\_\_\_\_\_\_\_\_.

Financial Year Start Date \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_.

1. Inquire on the bank level parameters in system control file maintenance.

Invoke menu **ISLD – Inquire on SOL Level Details.**

Click on Go.

Observe the fields mentioned.

1. Create reference codes for the following data: City. Please find below how to create a reference code for CITY and take the reference for the same to create other reference codes.

Invoke **ARC** in the menu shortcut field.

Select the Ref. Code Creation as New.

Click on the searcher for Re. Code Type Description.

Click on the filter records icon.

Type CITY under description.

Click on the icon corresponding to CITY code.

Click on Go.

Click on the ADD button.

Enter the reference code on your own. This a 5-digit alpha-numeric code.

Enter the description for the city code as the name of the City.

Click on Save.

Select the record that you have created.

Click on Submit.

Note down the CITY Ref. Code\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_. You will be using this code for the subsequent sessions.

1. Bank wants to generate account numbers automatically and the logic for the generating the account number is as follows:

The account number should contain 14 digits.

The first 3-digits should be SOL ID.

The next 5 digits should be the scheme code.

The next 3 digits should be the running sequence.

The last 3 digits should be currency code.

E.g., the account ID will look like 100SBDEB111IDR.

Invoke menu **ANNT** in the menu shortcut field.

Select the Next No. Type as ‘A/c. ID’ from the searcher.

Enter the Next No. Code. – Can be maximum 5 digit alpha-numeric code.

Enter the prefix and Suffix as per the following table.

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| Next No. | Prefix / Suffix | From | To | New Series |
| Prefix 1 | SO – SOL ID | 1 | 3 | Yes |
| Suffix 1 | CC – A/c. Currency Code | 1 | 3 | Yes |
| Prefix 2 | SC – Scheme Code | 1 | 5 | Yes |

Next. No. description: Enter the description on your own.

Start No. – 1

End No. – 999

Zero Fill – Yes

Check Digit – No

Click on Submit.

Note down the Next No. table code \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_.

Please get it verified by your neighbor or with another user ID using menu **VNNT**.

1. Banks laid down different policies at the operational level. Finacle provides the feature to restrict the operational parameters and product parameters using exceptions. Let’s take an example – bank wants to restrict a value dated transaction, but certain work class (100) can post a value dated transaction. The user having work class below 100, cannot post a value dated transaction.

Invoke menu **MECE** in the menu shortcut field.

Select the Action as ADD.

Enter the exception code – can be maximum 3-digit alpha numeric codes.

Click on Go.

Enter the description for the exception – Value dated transaction.

Select the Exception Code Type as ‘Exception’.

Enter the min. work class as ‘050 – Assistant Manager’.

Enter the exception work class ‘400– Assistant General Manager’.

Click on Submit.

Note down the exception code\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_.

1. Bank provides loan to the customer and bank wants to charge processing fee based on the loan amount falling under different slabs. Charges will be collected as per the amount slab code specified in the following:

|  |  |  |
| --- | --- | --- |
| From Amount | To Amount | Percentage |
| 0 | 49999.99 | 10% |
| 50000 | 99999.99 | 12% |
| 100000 | Max. Amt. [CTRL+x] | 15% |
|  |  |  |

**You can refer Amount Table code – ‘LOAN’ for reference and input the same in the menu option IAS**

This can be achieved in two steps. First we need to create the **reference code for the Amount Slab Table Code** and then user can define the amount slabs with the percentage for the amount slab table code.

Invoke menu ARC in the menu shortcut field.

Create a AMOUNT\_TABLE code on your own. [The process is similar to Step 1]

Note down the amount table code \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_.

Invoke menu AAS.

Enter the Code as the AMOUNT\_TABLE code created above in step 5.c.

CCY Code will be automatically selected as INR as the home CCY.

Click on Go or press F4.

Click on the add button.

Calculation method will be selected as Simple.

Enter the slab details as provided in the tabulated format.

Click on Submit.

Note down the Amount Slab Table Code \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_.

Verify the record by your neighbor or using another user ID with the menu VASM.

1. Bank wants that the account details and balances of HNI customers should not be viewed by all the employees of the bank but a few. This can be achieved with the use of Account Access Code.

Invoke menu **ARC in the menu shortcut field.**

**Add a reference code for ACCOUNT\_ACCESS\_CODE.**

Note down the Account Access Code \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_.

Now attach the account access code to an account [that you have created yesterday].

Invoke menu MAAC.

Select the function as A – ADD.

Enter the A/c. ID that you have created yesterday.

Click on Go.

Enter the access code that you have created.

Click on Submit.

Verify using the same menu option – MAAC

Try accessing the details of this account through the menu option IAL, you will get a message stating that User does not have privileges to Access this account.

Now to provide access to this user to access this account, the account access code should be attached to the user ID.

Invoke menu URMUAM.

Enter your user ID.

Click on Search or press F4.

Select ‘Core\_LOS115’ from the Component List.

Click on Modify.

Click on Continue in the bottom of the screen.

Click on ADD in the Account Code List.

Enter the account Access Code that you have created.

Click on Save, then click on Submit.

Now try to inquire the account balance of the account.

Invoke menu IAB.

Enter the account ID and Click on Go.

Please confirm that you should be able to view the balance of your account.

Now try to inquire the account balance of the account of your neighbor using the same menu option IAB. Please let the mentor know about the result.

1. Customer has opened an account, but some KYC documents are pending. In this scenario, bank can create a memopad and attach it to the account.

Invoke menu AMP in the menu shortcut field or click on ‘Show Memopad’.

Click on Go

Select the memopad function as FT – Financial Transaction.

Select the Intent as G – General Transaction Alert.

Select Security as Public.

Enter Topic as ‘Document not submitted’

Enter the account ID that you have created.

Click on Submit.

Note down the memopad ID\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_.

Get the memopad verified by another user ID

Invoke menu VMP to verify the memopad.

Enter the memopad ID and click on Search.

The record will be displayed.

Click on the icon  to view more details.

See the correctness of the data entered and click on Ok.

Select the appropriate memopad and click on Submit.

Memopad will be verified.